

STATE OF MONTANA

Prepare, sign, submit with an original signature and filing fee.

This is the minimum information required.

APPLICATION *for* CERTIFICATE of AUTHORITY of
FOREIGN LIMITED
LIABILITY COMPANY
(35-8-1003, MCA)

MAIL: **BRAD JOHNSON**
Secretary of State
P.O. Box 202801
Helena, MT 59620-2801

PHONE: (406)444-3665
FAX: (406)444-3976
WEB SITE: *sos.mt.gov*



(This space for use by the Secretary of State only)

Filing Fee: \$70.00

☐ **Priority Filing Add \$20.00**

Please Check One Box:

☐ Foreign Limited Liability Company ☐ Foreign Professional Limited Liability Company

1. The name of the limited liability company is **(must contain the words "limited liability company", "limited co." "or an abbreviation.")**

Please Note: If professional, must contain the words "professional limited liability company", or an abbreviation.

2. It is organized under the laws of the state of: _____
(Must include an original, currently dated Certificate of Existence with Application.)

3. The date of its organization is: _____ and the period of duration is: _____
(Mo/day/year)

4. The name and address of the registered office/agent in Montana:

Name: _____

Street Address: _____

Mailing Address: _____

City: _____ Montana, Zip Code: _____

Signature of Registered Agent **(Required)**: _____

5. The street address of the principal office:

Street Address: _____

City: _____ State: _____ Zip Code: _____

6. The LLC will be managed by a ☐ **Manager** or by its ☐ **Members**.

7. Name and address of current Managers or Members.

8. *If a Professional Limited Liability Company*, the services to be rendered:

I, HEREBY SWEAR AND AFFIRM, under penalty of law, that the facts contained in this Application are true.

Date of Application

Signature of Applicant

Application for Certificate of Authority for Foreign Limited Liability Company

HELP SHEET

Use this form to file for Certificate of Authority for a foreign Limited Liability Company.

"A foreign limited liability company is liable for a civil penalty of \$5.00 for each day, not to exceed a total of \$1,000 for each year, that it transacts business in this state without a certificate of authority." In addition, such a company will not be allowed to maintain a proceeding in any court until a certificate of authority is filed with the secretary of state. (35-8-1002, MCA)

You may request priority filing of your document. Simply mark the "priority filing" box and include an additional \$20.00 with your filing fee. Priority filing ensures that your application will be handled within 24 hours of receipt of the document by our office.

Please type or clearly print the requested information.

Item 1

The business name of a limited liability company must contain the words or an abbreviation of "limited liability company", "limited company", or if professional, "professional limited liability company". (35-8-103, MCA)

If a foreign limited liability company's real name is unavailable for use in Montana, an Assumed Business Name may be used. (35-8-1009, MCA)

Item 7

A professional limited liability company may be formed for the purpose of rendering professional services with limited liability status. (35-8-1301, MCA)

For a professional limited liability company, at least half of the managers must be qualified persons with respect to the limited liability company. (35-8-1302, MCA)

Upon completion, mail this form with an ORIGINAL SIGNATURE, and the correct filing fee to the Secretary of State, PO Box 202801, Helena, MT 59620-2801. **Make check payable to Secretary of State.**

The Secretary of State will send a letter of acknowledgment to you once your document has been filed with our office.

If you have any questions regarding this form, please contact the Secretary of State, Business Services Bureau at (406) 444-3665.

- ❖ **All information provided, including names and addresses of officers and directors, will be made available on the Secretary of State's web site or upon request.**
- ❖ **There are important legal and accounting implications with respect to this corporation action. Suitable legal and accounting advice should be secured before submission. The Secretary of State's office encourages that such advice be sought prior to filling out forms to be sure that you understand the terms and procedures.**
- ❖ **Please be advised that the Business Services Bureau of the Montana Secretary of State will process your business documents within 10 working days of initial receipt. During this period if it's determined that your document doesn't meet statutory requirements, a letter outlining the deficiencies will be returned to the original submitter. If the document is complete and correct, the document will be filed and an acknowledgment copy showing completion returned to the original submitter.**